

Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: Wednesday, 19 March  
2014  
My Ref:  
Your Ref:

**Committee:  
Audit Committee**

**Date:** Thursday, 27 March 2014  
**Time:** 10.00 am  
**Venue:** Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury,  
Shropshire, SY2 6ND

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Corporate Head of Legal and Democratic Services (Monitoring Officer)

**Members of Audit Committee**

Brian Williams (Chairman)  
Michael Wood (Vice Chairman)  
John Cadwallader

Chris Mellings  
Mansel Williams

Your Committee Officer is:

**Liz Sidaway** Committee Officer  
Tel: 01743 252885  
Email: [liz.sidaway@shropshire.gov.uk](mailto:liz.sidaway@shropshire.gov.uk)

# AGENDA

**1 Apologies for Absence / Notification of Substitutes**

**2 Disclosable Pecuniary Interests**

**3 Minutes of the previous meeting held on the 13 February 2014 (Pages 1 - 6)**

The Minutes of the meeting held on the 13 February 2014 are attached for confirmation marked 3.

Contact Liz Sidaway (01743) 252885

**4 Public Questions**

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

**5 Chairman's Remarks**

**6 National Fraud Initiative 2012/13 (Pages 7 - 10)**

The report of the Audit Services Manager is attached marked 6.

Contact: Ceri Pilawski (01743) 252027

**7 Current and Aged Debtors Update**

The report of the Head of Financial Management and Reporting is attached marked 7.

Contact: Cheryl Williams (01743) 252035

**8 Council Tax and Non Domestic Rates Performance Monitoring Report (Pages 11 - 20)**

The report of the Revenues Manager is attached marked 8.

Contact: Phil Weir (01743) 256113

**9 Internal Audit Risk Management Report 2013/14 (Pages 21 - 24)**

The report of the Senior Group Auditor is attached marked 9.

Contact: Chris Kawlinoski (01743) 252083

**10 Draft Audit Committee Annual Work Plan and Future Training Requirements** (Pages 25 - 34)

The report of the Audit Service Manager is attached marked 10.  
Contact: Ceri Pilawski (01743) 252027

**11 Draft Internal Audit Risk Based Plan 2014/15** (Pages 35 - 46)

The report of the Audit Service Manager is attached marked 11.  
Contact: Ceri Pilawski (01743) 252027

**12 External Audit: Audit Committee Update Report** (Pages 47 - 68)

The report of the District Auditor is attached marked 12.  
Contact: Grant Patterson (0121) 232 5296

**13 External Audit: 2013/14 Audit Plan** (Pages 69 - 86)

The report of the District Auditor is attached marked 13.  
Contact: Grant Patterson (0121) 232 5296

**14 External Audit: 2013/14 Communicating with the Audit Committee** (Pages 87 - 106)

The report of the District Auditor is attached marked 14.  
Contact: Grant Patterson (0121) 232 5296

**15 Protecting the Public Purse Fraud Briefing 2013** (Pages 107 - 120)

The report of the District Auditor is attached marked 15.  
Contact: Grant Patterson (0121) 232 5296

**16 Chairman's Concluding Remarks**

**17 Date and Time of Next Meeting**

The next meeting of the Audit Committee will be held on the 26 June 2014 at 10.00 am in the Shrewsbury Room.

